

Welcome to Learning Without Tears®

School & District Setup Guide for Digital Products

This guide helps school and district administrators set up, roster, and manage access to **Learning Without Tears digital products**, including how [+Live Insights®](#) (PLI), setup options, and login methods work together. Review the first page of the document, determine how you will be setting up, and then begin following the rostering process for your setup method.



+Live Insights (PLI) is the administrator and educator dashboard used to activate, set up, and manage Learning Without Tears digital licenses.

Administrators use PLI to:

- Activate purchased licenses
- Manage rosters and users
- Assign products to classes and students
- PLI is for setup and management, not where teachers & students complete lessons

Setup Options

Learning Without Tears digital products support multiple setup methods including:

- **Clever** – Automated rostering and Single Sign-On (SSO) using your Student Information System (SIS)
- **ClassLink** – Automated rostering and Single Sign-On (SSO) using your Student Information System (SIS)
- **Bulk Import** – A one-time file upload to set up users and classes. After setup is complete, roster management becomes self-service and is handled directly in PLI, similar to Manual Setup
- **Google SSO** – Single-Sign On with Google and Bulk Import for initial rostering.
- **Manual Setup in PLI** – A self-service setup method where administrators create and manage users, classes, and licenses directly in PLI (best option for schools rostering 100 licenses or less)

Application Links

Access is available after setup, rostering, and assignment are complete.

- **Clever, ClassLink, and Google SSO** – Log in through these platforms using your school/district credentials.
- **Bulk Import & Manual Setup** – To the right are direct links that educators and/or students can use to access the application(s) once setup is complete.

Note: you can also access these application links through [+Live Insights](#).

Educator Application Links

- [A–Z for Mat Man® and Me](#)
- Interactive Digital Teaching Tool
 - [Handwriting Without Tears®](#)
 - [Building Writers Cornerstones™](#)
 - [Readiness & Writing](#)
 - [Letters & Literacy](#)
- [Keyboarding Without Tears®](#)
- [Phonics, Reading, and Me™](#)
- [Pre K Interactive Teaching Tool](#)
- Wet Dry Try® – [+Live Insights](#)

Student Application Links

- [A–Z for Mat Man® and Me](#)
- [Handwriting Without Tears®](#)
- [Keyboarding Without Tears®](#)
- [Phonics, Reading, and Me™](#)
- [GSS Student Learning Apps](#)
- Wet Dry Try® – [Download app](#)

Clever Setup Instructions

1. Review the Learning Without Tears [Sharing Guide for Clever](#)
2. Send a **connection request** in Clever for the specified Learning Without Tears digital product(s) listed on your Purchase Order (PO)
 - This step is required before setup can proceed
3. Configure sharing rules based on your Purchase Order (PO) and which users need access
4. Begin sharing your data with Learning Without Tears.
5. Contact implementation@lwtears.com to initiate the first sync
6. Learning Without Tears reviews and accepts the connection, then syncs your data into PLI
 - After the initial setup, updates sync **nightly**
 - After the initial sync, you can request a manual sync by contacting implementation@lwtears.com if changes are not reflected after a nightly sync



ClassLink Setup Instructions

1. Review the Learning Without Tears [Sharing Guide for ClassLink](#)
2. Add the specified Learning Without Tears app based on the digital product(s) listed on your Purchase Order (PO)
3. Configure permissions and sharing rules
4. Enable the roster for the Learning Without Tears app
5. Share data with Learning Without Tears
6. After completing ClassLink setup, contact implementation@lwtears.com to initiate the first sync
7. Learning Without Tears reviews the setup and completes the initial sync
 - After the initial setup, updates sync **nightly**
 - After the initial sync, you can request a manual sync by contacting implementation@lwtears.com if changes are not reflected after a nightly sync



Bulk Import Setup Instructions (including Google SSO)

1. Review the [Bulk Import Instructions](#)
2. Download and complete our [Bulk Import Template](#) with your organization, users, and class data
3. Securely [upload](#) the file to Learning Without Tears (do not email files)
4. Learning Without Tears reviews and completes your initial setup
5. After setup is complete, additional changes can be made manually via [+Live Insights](#)



Manual (Self-Service) Setup Instructions

1. Log in to [+Live Insights](#), the administrative portal
2. Activate your licenses from the dashboard
3. Go to **Admin Console** → **User Management**
 - Invite or edit administrators and teachers
 - Assign licenses to teachers if applicable
4. Create and manage users, classes, and licenses directly in [+Live Insights](#)
5. Teachers can create their classes and assign licenses to students (if student licenses and class setup are applicable)

